



NWCoC Executive Board Meeting Minutes

Location: Garden Valley Technologies, Erskine, MN

Date: May 19th, 2023

Attendees: Lori Wollman, Lori Anderson, Karyn Novak, Maureen Hamm, Catie LeMay, Erica Maxwell, Dawn Palmer, Shannon Lee, Margret Treuer, Barbara Johnson, Laura Robertson via phone

Time: 12:30 pm

Agenda items

- I. Review of April 20th NWCoC Executive Board meeting minutes. M/Maureen Hamm, S/Erica Maxwell to approve the NWCoC Executive Board Meeting minutes as presented.
- II. The Minnesota HMIS Governing Board Finance Committee has requested that consideration be given to reallocating a portion of NWCoC Funding through this year's NOFO competition to increase the overall HMIS contribution to sustain the ongoing cost of new HMIS software. Statewide CoC programs currently delegate 2.5% of CoC funding to support HMIS. The request is to increase that amount to 3.5%. The NWCoC presently contributes 1.5% of their CoC funding to support HMIS. Review of presented material and discussion resulted in general support for an increase in funding to first be explored through asking ICA to expand their funding request in the next NOFO. Also requested to have Britt Heinz-Amborn, HMIS representative, present a sample of the capabilities of the new platforms being considered at the next CES general user meeting on June 1, 2023.
- III. Margret provided the Youth Outreach Consultant Update detailing the process of hiring a short-term youth consultant for a six-week term in the summer of 2023. Primary tasks would include: attending public events relevant to the NWCoC; completing outreach to educate the public about youth homelessness; assisting with the development of communications materials to promote the youth programs in the NWCoC; promotion of the Youth Action Board, running Youth Action Board meetings, and generally providing peer support to fellow members; attending NWCoC meetings relevant to the decision-making process: NWCoC board meetings, Youth Committee meetings; and completing professional development and join training based on individual's career and education goals
- IV. An FHPAP update was given regarding the decisions made to change of procedure made by the Coordinated Entry System meeting earlier in the day. Action was taken to remove the use of

the MPAT scoring tool, except for programs that require it, as well as removing the language of “typical service of less than 3 months requirement” to open additional program flexibility, and to include the REAP recommendations to thoroughly consult upon these procedural changes with all agencies administering the FHPAP programs for a pilot period to end on September 30, 2023. At that time, the Coordinated Entry Committee will reconvene and review process effectiveness to determine processes moving forward.

- V. Networking updates include upcoming trainings: Peacemaker Client Engagement: Session 4 Part 1: Monday, May 15, 2023 from 10AM-12PM-virtual; Peacemaker Client Engagement: Session 4 Part: Monday, June 5, 2023 from 10AM-12PM-virtual. Requests were also made to engage with NW Service Co-op to provide school liaison training to school personal with service providers in attendance to strengthen school district engagement with homelessness programming.

Meeting adjourned at 1:40pm.