

NORTHWEST MINNESOTA *Continuum of Care*

General Membership Meeting Minutes

Thursday, March 21st, 2024

10:00am-1:30pm

Erskine, MN

Attendance:

Karyn Novak, Sherry Mullane, Jyll Gudvangen, Antonio Arce, Lori Wollman, Laura Robertson, Harold Lindsey, Amy Bowles, Maureen Hams, Carmen Zuniga, Birgette Simpson, Elena Guerra, Sheril Schluchter, Denise Gudvangen, Kari Christenson, Sandy Hennem, Keisha Umhauer, Emma Spina, Sarrell Jack, Shannon Lee, Stacey Baltes, Mandy Abeld, Margaret Treuer, Megan Chavez, Barbara Johnson

Introductions and Welcome

Meeting Focus and Outcomes

The focus of the day's meeting was to review NWCoC Committee and Board objectives with the hoped for outcome of a clear understanding of NWCoC structure, responsibilities and NWCoC work for 2024.

Approval of December 21st, 2023 Annual General Membership meeting minutes as presented:

M/Laura Robertson

S/Sherry Mullane

Motion passed with unanimous approval.

Committee & Board Updates

A review was provided of how the NWCoC is structured for governance as well as the responsibilities and purposes for each committee and board within the NWCoC. Current and upcoming work for 2024 includes:

- A refresher course for Coordinated Entry System users to include step-by-step instructions, frequently asked questions and a live walk-through of the CE process
- A refresher training for the Youth Mitigation Fund
- A final review of the YHDP NOFO scoring for the 2024 NOFO process
- Identifying mental health goals and priorities for youth
- A request for proposals for REAP grant funding-[application information found here.](#)
- Continued work to streamline NOFO competition process
- Crafting a Case Conferencing Participation Policy and Procedures
- Approval of 2024 training calendar
- Review of Governance Charter language
- Relationship building with region school liaisons

NORTHWEST MINNESOTA

Continuum of Care

- High Priority Homeless defined

Feedback was requested from the membership to further define needs and focus for the NWCoC's work to end homelessness in our region.

Governance Charter Language Change

Based on recommendation from the NWCoC Executive Board, the membership approved the following language change in the Governance Charter as it relates to board attendance:

Removal: The seat of any representative absent without communication to the NWCoC Coordinator and/or NWCoC Board Chair, for two consecutive meetings may be declared vacant by the remaining board members. Such seats will then be filled through the processes described above under vacancies.

M/Shannon Lee; S/ Laura Robertson, to approve and adopt language change.

The motion passed with unanimous approval.

Eccovia Update

An update was provided on the transition from Wellsky to Eccovia. Update included information from ICA on steps to transition, what to expect next and how best to prepare. Recommendations include identifying a "super-user" at agency level for data entry lead, block off time to train and prioritizing timely data entry in anticipation of the July 1, 2024 Go Live date. Trainings for the NWCoC will be provided at the CES User Group meetings. Follow-up information will continue to be provided to the NWCoC as made available.

2024 NWCoC Training Offerings

The NWCoC has signed contracts to provide two substantial trainings in 2024 to our partners and agencies at no cost. The dates for both trainings are currently being finalized and will be shared out shortly. Indigenous Visionings will provide training curriculum to focus on areas of social justice, cultural competency, diversity, equity, inclusion, and indigenous cultural education. This will include a Boarding School experience as well. The second training offering will be provided by Pathways to Housing First. The goal of this 2-day training will be to develop a shared vision and understanding around what Housing First is and how to implement program principles and practices as they relate to the NWCoC region.

CoC 2024 Calendar

The 2024 NWCoC Calendar dates and times for all committees and boards, including ZOOM links was provided and can be found in the agenda packet.

Agencies provided updates on current work. HRDC is actively pursuing the addition of more workforce housing and affordable housing offerings in Beltrami County. The People's Church is expanding their shelter space and bringing existing building into compliance. The General Membership meeting adjourned at 12:15pm with lunch and networking following.