

Building Better Lives Grant Evaluation Form

Applicant Name: _____

Project Title: _____

Reviewer Name: _____

Today's Date: _____

Scoring Criteria

Purpose Statement (5 points)

Criteria for Review:

- The purpose statement is clear and concise.
- The request is directly connected to the proposed project or program.

Score (0-5): _____

Comments:

Community Context (15 points)

Criteria for Review:

- The applicant explains why the project is needed.
- The description shows an understanding of local conditions, needs, and service gaps.
- Information is provided on how the need was identified (e.g., data, feedback, assessment).

Score (0-15): _____

Comments:

Activities + Partnerships (25 points)

Criteria for Review:

- Partnerships are clearly identified and documented (e.g., MOUs, agreements).
- Collaboration roles and responsibilities are defined.
- The project timeline is realistic and aligned with the proposed activities and budget.
- Activities are directly connected to the identified need.

Score (0-25): _____

Comments:

Participation + Access (25 points)

Criteria for Review:

- The project includes input from the people it is designed to serve.
- Plans encourage meaningful involvement and participation.
- Services are accessible (e.g., transportation, affordability, language).
- Efforts are made to reduce barriers that may prevent participation.

Score (0-25): _____

Comments:

Outcomes + Impact (15 points)

Criteria for Review:

- Outcomes align with the stated activities and context.

- The proposal describes how the work will contribute to long-term community benefits or capacity.
- The approach is practical and results-focused, with clear and realistic outcomes.
- The model has potential to be expanded or repeated in other settings if successful.

Score (0–15): _____

Comments:

Budget (15 points)

Criteria for Review:

- The budget narrative explains how funds will be used.
- Other funding, in-kind support, or resources are identified where applicable.
- Plans are described for addressing potential gaps.
- Sustainability beyond the grant period is considered.

Score (0–15): _____

Comments:

Total Score: _____ / 100 possible points

Overall Comments & Recommendation

- ☐ Strongly Recommend Funding
- ☐ Recommend Funding
- ☐ Consider with Revisions
- ☐ Do Not Recommend

Summary Notes / Considerations: