

NMF FINAL GRANT REPORT

The Northwest Minnesota Foundation requires a final report upon completion of each project for which a grant is awarded. Please provide the following information. Feel free to attach additional information or other materials that further reflect the outcome of your project.

Note: Except for multi-year projects, it is expected that the entire grant will be used within 1 year of receipt. If the money is not fully spent, contact NMF (at the address above or via email) to discuss your project and possible actions.

This document is intended for the applicant as a rough draft and preview of the Final Grant Report questions you will see online. Reports must be submitted online through the [NMF Web Portal](#). If you experience technology issues, please send an email to grants@nwmf.org or call 218-558-5326.

Grant Information

- Grant number
- Today's date
- Grant period (timeframe)
- NMF grant amount
- Grantee organization name
- Fiscal agent organization name (if different than organization name)
- Contact person/title
- Phone
- Email
- Project or program title
- A one sentence description of the funded project

Impact Story (1 page maximum)

Please share an Impact Story that highlights the difference this grant made. In your response, consider:

- The original purpose of your project and how the work addressed the need you identified.
- Key partners you worked with and the roles they played.
- Successes achieved, barriers encountered, and how you adapted.
- How your project was accessible and responsive to those it aimed to serve.

- What you learned and what may continue beyond the grant.
- How this project helped Build Better Lives in northern Minnesota.

Outcomes + Participation

- Estimated number of individuals or families impacted
- Communities or groups served
- How this number was determined (method)
- What lasting changes or improvements do you expect will continue because of this project?

Budget Summary

- Please provide a final budget report for the project using the NMF Budget Template provided.
- Include a short note about any differences between your proposed and actual budget.

Reflections

- What lessons from this project will influence your future work?
- What's next for this project or initiative?
- Do you have suggestions for how NMF could strengthen its support for future grantees?

Additional Materials

Please include (if available):

- Final budget (see above).
- Copies or links to any publicity (news clippings, annual reports, etc.).
- Photos (with permission; for minors, obtain consent from a parent/guardian).

Please obtain permission from anyone in the photos (and if the subject is under 18 years of age, from the child's parent or guardian) before sharing these photos with NMF.